



General Data Protection Regulations

Privacy Notice

New legislation General Data Protection Regulations has placed legal obligations on businesses that process personal data and has created rights for people whose personal data is processed.

At Europa Centre we take your privacy seriously and ensure your personal information is kept secure. We will only use your personal information for contractual purposes to administer your account or, use in the event of an emergency and provide the service you have requested from us.

From time to time we would like to communicate with you, with details of news, events, competitions, special offers, or respond to any comments or questions you may send us or, about changes to our terms and conditions.

Keeping in contact

If you would like us to contact you how would you like us to do that by email, phone or SMS?

We will only contact you if you have given us permission to do so.

1) Your data is processed lawfully, fairly, and in a transparent manner relating to individuals; the personal information you provide may include your name, address, email address, telephone or mobile number, date of birth, financial details, debit or credit card information and emergency contact details.

2) Your data will only be collected for specified, explicit and legitimate purposes; we are legally required to hold some personal information to fulfil statutory obligations.

3) Your data is adequate, relevant and limited to what is necessary for us to collect; we only collect information that is necessary to enable us to provide you with the service you have requested

4) Your data is kept accurate and, where necessary up to date; to ensure we have up to date information about you, your membership will be renewed annually. We will also make changes to your information when informed to do so by you. We will not contact you if you have not given us permission to do so.

5) Your personal data is kept in a form which permits identification of a data subject for no longer than necessary; your personal information will not be kept for no longer than necessary in relation to the purpose for which it was originally collected subject to certain legal obligations.

6) Your personal data is processed in a manner that ensures appropriate security against unauthorised or unlawful processing against accidental loss, destruction or damage using appropriate technical or organisational measures; the personal information collected from you via GymnasticBiz Technologies may be transferred or stored outside of the European Economic Area. By submitting your personal information to GymnasticBiz you agree to the transfer and storage outside of the EEA. See GymnasticBiz privacy notice on how they transfer and store your personal information. We cannot be held responsible for the privacy of your data submitted to GymnasticBiz. Europa Centre have taken reasonable steps to ensure that we process your data in compliance with the European Data Protection Regulations.

If you do not understand or, have any questions contact the data controller at:

Europa Centre – 01322 318888 or email info@europagymcentre.com

The data controller complies with their obligation by keeping personal data up to date, by storing and destroying it securely, by not collecting or retaining excessive amounts of data, by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data. Access levels are restricted in-line with job requirements.

We use your personal data for the following purposes: to maintain and update your account, to inform you of news, events, competitions, special offers, to respond to any comments or questions you send us or, changes to our terms and conditions.

Under EU Data Protection Law our organisation must have a legal basis for processing your personal data the processing shall be lawful if at least one of the following applies:

- a) The data subject (you) has given consent to the processing of your personal data for one or more specific purposes;
- b) Processing is necessary at your request: to ensure you to enter into a contract or take steps to enter into a contract;
- c) Processing your data is necessary for compliance with a legal obligation;
- d) Processing is necessary to protect the vital interests of data subject or another person;
- e) Processing is necessary for performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller;
- f) Processing is necessary for the purposes of the legitimate interests of the data controller or a third party, except where such interests are overridden by the interests, rights of freedom of the data subject, in particular where a data subject is a child.

Special categories of data:

This is only permitted under the following conditions;

- a) Explicit consent from the data subject;
- b) Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;
- c) Processing is necessary to protect the vital interests of a data subject or another individual where the data subject is physically or legally incapable of giving consent;
- d) Processing relates to personal data manifestly made public by the data subject;
- e) Processing is necessary for the establishment, exercise or defence of legal claims or where courts are acting in their judicial capacity;

f) Processing is necessary for reasons of substantial public interest on the basis of EU or Member state law;

g) Processing is necessary for reason of preventative or occupational medicine, for assessing the work capacity of an employee, medical diagnosis, the provision of health or social care or treatment or management of health or social care systems and services on the basis of EU or Member state law or a contract with a health professional;

h) Processing is necessary for the reasons of public interest in the area of public health;

i) Processing is necessary for archiving purposes in the public interest, or scientific and historical research purposes or statistical purposes.

Your personal data rights

Unless subject to an exemption under the GDPR you have the following rights with respect to your personal data:

- The right to request a copy of your personal data;
- The right to object to processing your personal information;
- The right to object to automated decision making and profiling;
- Restriction of processing of your personal data;
- Your personal data portability;
- Rectification of your personal information;
- Erasure of your personal information;
- The right to lodge a complaint with the Information Commissioners Office ICO helpline on 0303 123 1113

Subject Access Request

If you make a request relating to the personal information we process about you, we will need to verify your identity. No administration fee will be charged unless the request is excessive. You can make a request by emailing info@europagymcentre.com

Sharing your data

We will only share your information with Jackrabbit Technologies or, if we are legally obliged to do so.

Transfer of data abroad

Where we use an external provider Gymnastics Biz (thinksmart software) to collect personal information directly from you. Whilst submitting personal data via the internet is never 100% secure we cannot accept responsibility or liability for the privacy of data collected by GymnasticsBiz (thinksmart software) this means any such transmission is at your own risk. You should read their privacy policy before submitting your personal information.

How long do we keep your personal data?

We keep your personal data for no longer than 180 days after the service you requested from us ceases. In case of any legal claims, complaints, accident records, health records, safeguarding or financial purposes, your personal information may be retained for a longer period to fulfil statutory obligations.

Further processing

If we wish to use your personal data for a new purpose, not covered in this notice, then we will provide you with a new notice explaining this new use prior, to communicating the processing.

Deleting or destroying data

When you no longer require our service, your data will then be destroyed. We may keep your data longer in the event of a legal claim, complaint, accident record, health records or, for safeguarding obligations or financial purposes.